



**REAL ESTATE INFORMATION FORM (OWNER FINANCE)**

Return Completed Form To: [julie@mokslaw.com](mailto:julie@mokslaw.com)

**Owner Information**

Date: \_\_\_\_\_

1. Property Owner's Full Legal Name: \_\_\_\_\_  
Owner is:  married  unmarried  
If Owner is married, what is the Spouse's Full Legal Name: \_\_\_\_\_
2. Contact Person: \_\_\_\_\_
3. Billing Address: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Street Address City State Zip Code
4. Telephone No: \_\_\_\_\_ Email Address: \_\_\_\_\_@\_\_\_\_\_
5. Does Owner hold free and clear title to the Premises? Yes  No   
If no, describe below (i.e. a tax or mortgage lien) \_\_\_\_\_

**Property Information**

6. Address of Premises: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Street Address City State Zip Code

**Transaction Type**

7.  Owner Finance Sale

**Buyer Information (if applicable)**

8. Buyer's Name: \_\_\_\_\_ SSN: \_\_\_\_\_ DOB: \_\_\_\_\_  
Buyer is:  married  unmarried  
If Buyer is married, what is the Spouse's Full Legal Name: \_\_\_\_\_
9. Co-Buyer's Name: \_\_\_\_\_ SSN: \_\_\_\_\_ DOB: \_\_\_\_\_  
Co-Buyer is:  married  unmarried  
If Co-Buyer is married, what is the Spouse's Full Legal Name: \_\_\_\_\_

**Terms of Sale (if transactional)**

10. Purchase Price: \$ \_\_\_\_\_
11. Interest Rate: \_\_\_\_\_% per annum
12. Term of Repayment? \_\_\_\_\_ Years \_\_\_\_\_ Months
13. Date of the 1<sup>st</sup> Payment? Date: \_\_\_\_\_
14. Maturity Date of the Loan? Date: \_\_\_\_\_
15. Payment due on the \_\_\_\_\_ of the month
16. Payment late on the \_\_\_\_\_ of the month
17. Late Fee: \$ \_\_\_\_\_
18. Is Purchase responsible for payment of taxes? Yes  No
19. Is Buyer responsible for payment of insurance? Yes  No
20. Is Buyer responsible for maintenance on the Premises? Yes  No
21. Is either party using a real estate broker? Yes  No

**Documents Needed**

22. Do you have a copy of the vesting (your) deed? Yes  No  If yes, please attach a copy.  
If no, please attach the full legal description of the Premises.
23. Do you have title work? Yes  No  If yes, please attach a copy.  
If no, please confirm that you authorize Anderson & Associates to order the same (standard cost is \$250.00). \_\_\_\_\_

Initials

**Additional Information**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I, the undersigned, am authorized to enter into this agreement on behalf of the above-named property. I agree to have Anderson & Associates draft and/or order all necessary documents in the appropriate Missouri or Kansas venue. I also agree to pay for the services at the rate of \$300.00 per hour plus costs within 30 days of invoicing.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

*Please let us know how you heard about Our Company!* \_\_\_\_\_